



TOWN OF DOVER

MAYOR & TOWN COUNCIL

EMERGENCY MEETING AGENDA

Town of Dover

December 31, 2025 at 10:00 AM

Zoom

Meeting ID 845 4988 5582, Passcode 688760

A) CALL MEETING TO ORDER – Mayor James P. Dodd to call emergency meeting to order

STATEMENT OF URGENCY AND REQUEST FOR EMERGENCY MEETING

(Pursuant to N.J.S.A. 10:4-9(b))

This emergency meeting of the Mayor and Council of the Town of Dover is called pursuant to N.J.S.A. 10:4-9(b) due to matters of urgency and importance affecting the public interest that require immediate action. The Town has been suddenly advised by its current insurance provider that the provider will not provide the coverage terms previously communicated, requiring the Town to immediately secure alternative insurance coverage. If action is not taken prior to the expiration of the Town's existing insurance coverage, the Town will experience a lapse in coverage, exposing it to significant and unacceptable risk. Because these circumstances could not have been reasonably anticipated and delay would jeopardize the public interest, adequate notice could not be provided in accordance with the Open Public Meetings Act. Accordingly, the Mayor and Council are requested to determine, by an affirmative vote of at least three-quarters of the members present, that an emergency meeting is necessary and to proceed with consideration of the insurance matter.

B) PLEDGE OF ALLEGIANCE – Mayor James P. Dodd to lead those in attendance in the Pledge of Allegiance to the Flag

C) INVOCATION

D) ROLL CALL – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Council Member Estacio			
Council Member Rodriguez			
Council Member Santana			
Council Member Scarneo			
Council Member Tapia			
Council Member Toro			
Council Member Velez			
Council Member Wittner			
Mayor Dodd			

E) PUBLIC COMMENT ON AGENDA ITEMS ONLY—Three minutes per person

F) CLOSED/EXECUTIVE SESSION

- a. Resolution 338-2025 Authorizing Executive Session

G) ACTIONS CONSIDERED FOLLOWING CLOSED SESSION

- a. Resolution 339-2025 Repealing R-343-2025, Rescinding Participation in the Morris County Joint Insurance Fund and Authorizing Participation in the New Jersey Intergovernmental Insurance Fund Effective January 1, 2026
- b. Resolution 340-2025 Authorizing Membership in the New Jersey Intergovernmental Insurance Fund
- c. Resolution 341-2025 Appointing Fund Commissioner(s) for the New Jersey Intergovernmental Insurance Fund

H) PUBLIC COMMENT—Three minutes per person

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the right of residents to observe Council Meetings. To ensure that all of our residents have the opportunity to offer a comment, each statement/comment shall be held to a time of three (3) minutes.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Town Council meetings must treat each other and the Mayor and Council with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

I) ADJOURNMENT



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 338-2025

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER ALLOWING TO ENTER INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of opinion that such circumstances presently exist; and

NOW THEREFORE BE IT RESOLVED, by the Municipal Council of the Town of Dover, that the public shall be excluded from discussion of the following matters:

- A confidential matter, under Federal Law or State Statute, or rule of court
- A matter in which the release of information would impair a right to receive funds from the Government of the United States
- Material the disclosure of which constitutes an unwarranted invasion of privacy
- Collective bargaining negotiations
- A matter involving the purchase, lease or acquisition of real property with public funds
- Tactics and techniques utilized in protecting the safety and property of the public, including investigations of violations or possible violations of the law
- ✓ Matters falling within the attorney-client privilege
- A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of a specific prospective public officer or employee employed or appointed by the public body
- Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit

BE IT FURTHER RESOLVED that minutes will be kept on file in the municipal clerk's office and once the matters involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Town of Dover, County of Morris, and State of New Jersey that the public be excluded from this meeting and enter into Executive Session.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 339-2025

RESOLUTION REPEALING RESOLUTION NO. 334-2025, RESCINDING PARTICIPATION IN THE MORRIS COUNTY JOINT INSURANCE FUND, AND AUTHORIZING PARTICIPATION IN THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND EFFECTIVE JANUARY 1, 2026

WHEREAS, the Mayor and Council of the Town of Dover previously adopted Resolution No. 334-25 authorizing continued participation in the Morris County Joint Insurance Fund ("MCJIF") and approving related insurance arrangements; and

WHEREAS, prior to adoption of Resolution No. 334-2025, the Town was advised by a representative of MCJIF that a one-year insurance contract would be acceptable; and

WHEREAS, following adoption of Resolution No. 334-2025, the Town was advised that MCJIF's governing board did not approve a one-year contract and would not provide coverage on those terms; and

WHEREAS, as a result of that determination, the Town would be unable to secure the insurance coverage previously anticipated through MCJIF, including coverage for certain high-risk lines such as employment practices liability; and

WHEREAS, uninterrupted insurance coverage is essential to protect the Town, its officials, employees, and the public, and any lapse in coverage would expose the Town to significant and unacceptable risk; and

WHEREAS, the Mayor and Council have determined that participation in the New Jersey Intergovernmental Insurance Fund will provide comprehensive insurance coverage for the Town, including coverage for employment practices liability, for a multi-year period commencing January 1, 2026; and

WHEREAS, participation in a joint insurance fund requires execution of an Indemnity and Trust Agreement and related documents in accordance with applicable law; and

WHEREAS, the Mayor and Council desire to take all necessary action to ensure continuous insurance coverage for the Town effective January 1, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Dover, County of Morris, State of New Jersey, as follows:

1. Repeal of Prior Resolution. Resolution No. 334-2025 is hereby repealed and rescinded in its entirety.

2. Rescission of MCJIF Participation. Any prior authorization for participation in the Morris County Joint Insurance Fund, including execution of any related indemnity and trust agreement or similar instrument, is hereby revoked and rescinded to the extent permitted by law.
3. Authorization to Participate in NJIIF. The Town of Dover is hereby authorized to participate as a member of the New Jersey Intergovernmental Insurance Fund for the period commencing January 1, 2026 and continuing through December 31, 2028, subject to the terms and conditions of the fund's bylaws and governing documents.
4. Approval of Indemnity and Trust Agreement. The Indemnity and Trust Agreement between the Town of Dover and the New Jersey Intergovernmental Insurance Fund is hereby approved, and the Mayor, Clerk, and such other officials as may be necessary are authorized to execute the Agreement and any related documents on behalf of the Town.
5. Further Acts Authorized. The Mayor, Clerk, Administrator/Chief Financial Officer, Risk Manager, and other appropriate officials and professionals of the Town are hereby authorized to take all such further actions as may be necessary to effectuate the intent of this Resolution and to ensure uninterrupted insurance coverage.
6. Effective Date. This Resolution shall take effect immediately upon adoption.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & TOWN COUNCIL

RESOLUTION NO. 340-2025

RESOLUTION AUTHORIZING MEMBERSHIP IN THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND

WHEREAS, the Municipal Council of the Town of Dover (hereinafter the "Local Unit") has determined that MEMBERSHIP IN THE New Jersey Intergovernmental Insurance Fund (hereinafter the "Fund") established pursuant to Chapter 372, Laws of 1983 (N.J.S.A. 40A:10-36 et seq), is in the best interest of the municipality.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover in the County of Morris in the State of New Jersey as follows:

SECTION 1. The Town of Dover hereby agrees to join as a member in the "Fund" for a period commencing on 1/1/2026 and terminating on 12/31/2028 for the following types of insurance coverage:

- ☒ a) Workers Compensation and Employers Liability
- ☒ b) General Liability (including Police Professional & Public Officials Liability);
- ☒ c) Motor Vehicle and Equipment Liability Coverage;
- ☒ d) Property Damage (including Building & Contents, Automobile Physical Damage, Contractors Equipment and Boiler & Machinery)
- ☒ e) Environmental Impairment Liability
- ☒ f) Cyber Liability

SECTION 2. Local Unit agrees to enter into and abide by the terms of the Indemnity and Trust Agreement, attached hereto as Exhibit 1. Local Unit hereby authorizes and directs Town of Dover to execute the Indemnity and Trust Agreement and such other documents as are necessary to comply with the requirements of the Fund.

SECTION 3. The Bylaws of the New Jersey Intergovernmental Insurance Fund are hereby adopted and accepted by the Local Unit and the Local Unit hereby agrees to conduct its membership in the "Fund" according to the rights and obligations set forth therein.

SECTION 4. The Local Unit certifies that it has never defaulted on claims under a self insurance plan and that it has not had its insurance canceled for non-payment of premium for a period of at least two (2) years prior to this application.

SECTION 5. Inconsistent Resolutions. All resolutions, or parts thereof that are or may be, inconsistent with provisions of this Resolution are hereby repealed to the extent of such inconsistency.

SECTION 6. Severability. If any section, paragraph, subdivision, clause or provision of this Resolution shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Resolution shall be deemed valid and effective.

SECTION 7. Effective Date. This Resolution shall take effect upon its passage.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 341-2025

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING FUND
COMMISSIONER(S) FOR THE NEW JERSEY INTERGOVERNMENTAL INSURANCE
FUND**

WHEREAS, there exists a need for a Commissioner and an Alternate for the Town of Dover under the New Jersey Intergovernmental Insurance Fund; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, and State of New Jersey that Edward Ramirez be and is hereby appointed Fund Commissioner and Victoria Dobrusin is hereby appointed Alternate Fund Commissioner for the Town of Dover under the New Jersey Intergovernmental Insurance Fund.

NOW THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Administration Department.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____